



# RLI Personal Umbrella eSign & Online Payment

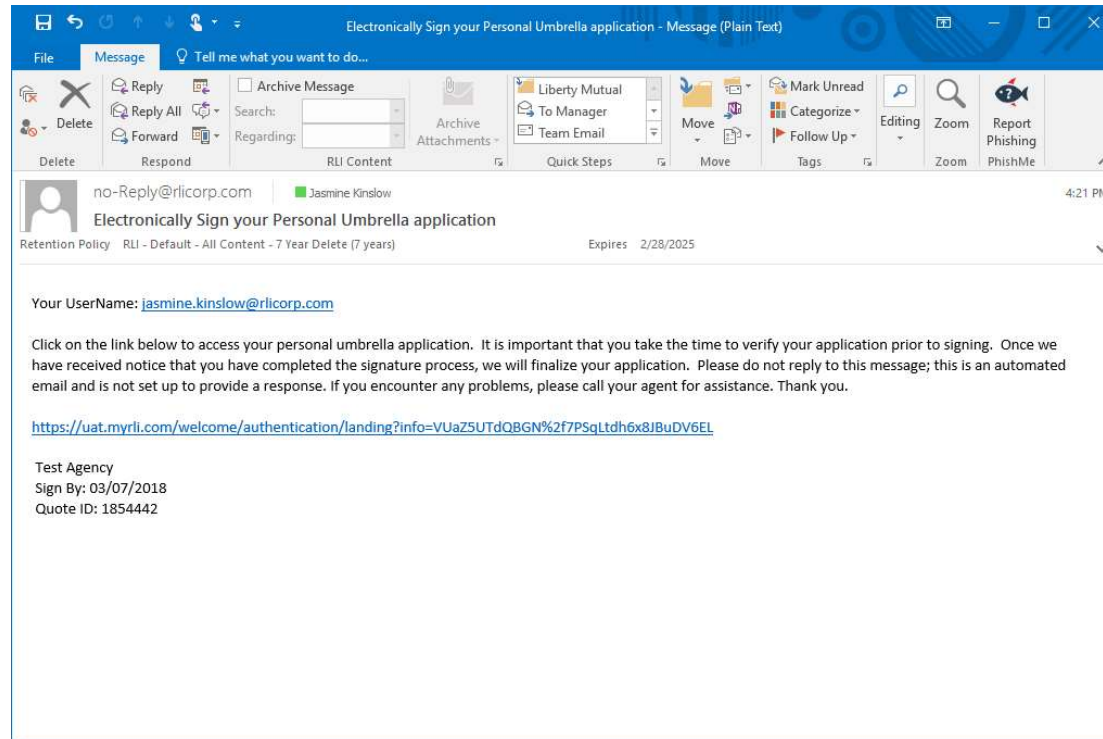
**RLI**<sup>®</sup>  
DIFFERENT WORKS

# Begin the eSign and Online Payment Process Here

The screenshot shows a web browser window with the RLI PUP Application interface. The browser's address bar shows 'http://'. The page title is 'RLI PUP Application'. The user is logged in as 'jkinslow'. The navigation menu includes: Home, Forms, Administration, New Quote, Latent Transaction, Quotes-Policies, Reports, Report IT Issues, and Log Off. The main content area is titled 'Confirmation' and displays the quote number '1853053'. Below this, it says 'Please Select a Signature Option:'. There are four buttons: 'Quote Letter', 'Print App', 'Save & Close', and 'Save'. A yellow tooltip is visible over the 'Save' button, listing the following options: 'Application contains original signature.', 'No signature on application.', 'Send a secure email to the insured to eSign and Pay Online', 'Verbally provide login information to the insured to eSign and Pay Online', and 'Signed Application, Pay Now'. A yellow arrow points to the 'Save' button.

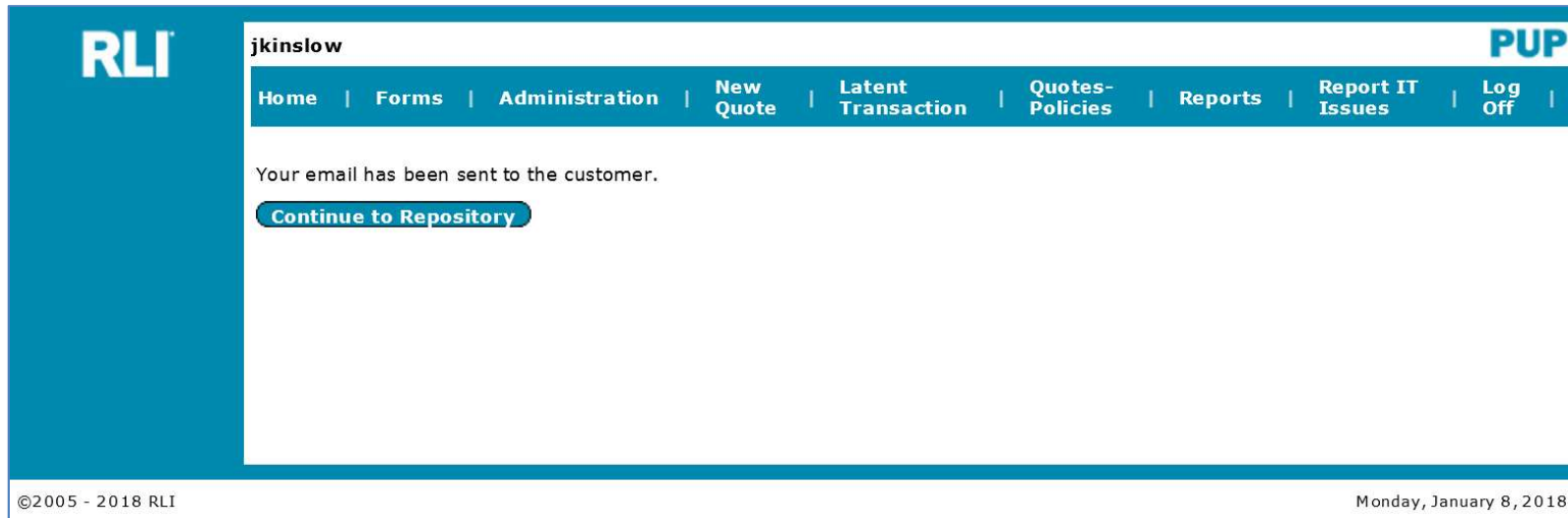
## OPTION 1: Send a **secure email** to the Insured to eSign and Pay Online

This is a copy of the e-mail your **Insured** will receive. The **Insured** has 5 days to complete the eSign and Electronic Payment. The Insured opens the email, and then clicks on the secure link to enter RLI's eSign and online payment process.



## OPTION 1: Send a **secure email** to the Insured to eSign and Pay Online

This is a copy of the PUP Access system screen you will see after the email has been sent to your customer.

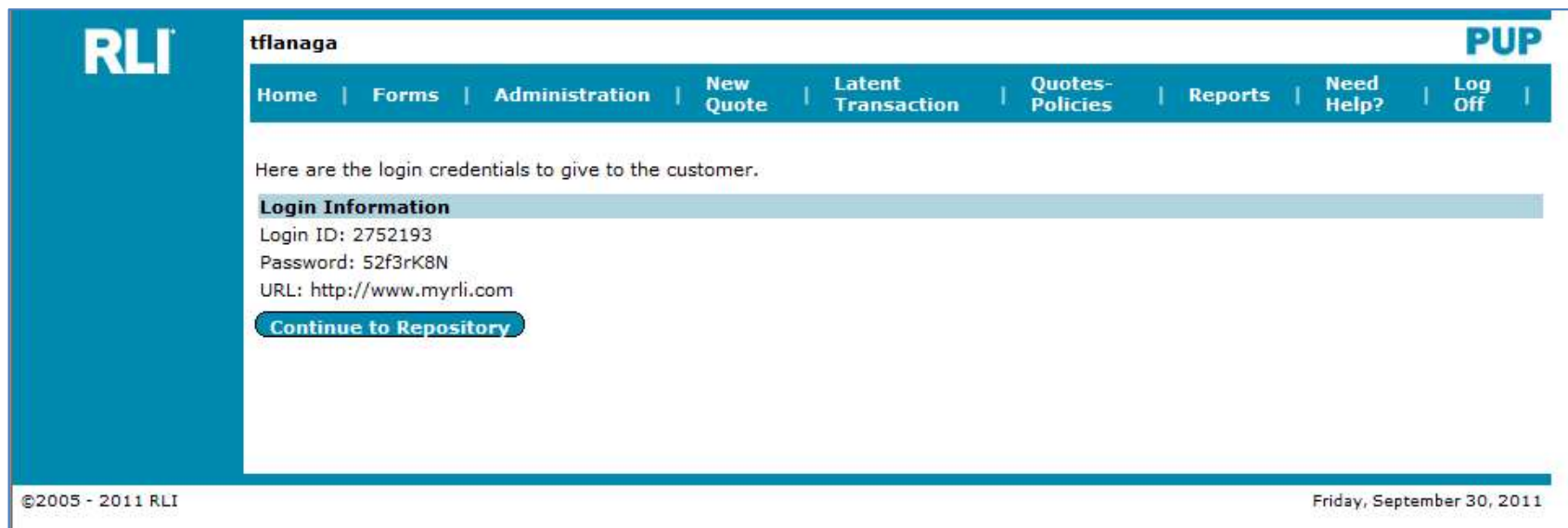


The screenshot displays the PUP Access system interface. On the left is a blue sidebar with the RLI logo. The top navigation bar is blue and contains the text 'jkinslow' on the left and 'PUP' on the right. Below the navigation bar is a horizontal menu with the following items: Home, Forms, Administration, New Quote, Latent Transaction, Quotes-Policies, Reports, Report IT Issues, and Log Off. The main content area is white and contains the message 'Your email has been sent to the customer.' followed by a blue button labeled 'Continue to Repository'. At the bottom of the page, there is a footer with the text '©2005 - 2018 RLI' on the left and 'Monday, January 8, 2018' on the right.

## OPTION 2: Verbally provide login information to the Insured to eSign and Pay Online

This is the screen that will be displayed to the **Agent** if the “Verbal” option is chosen, so that the **Agent** can provide the Login ID, Password, and Website address to the Insured.

The Insured then logs onto [www.myrli.com](http://www.myrli.com) to continue the eSign and online payment process.

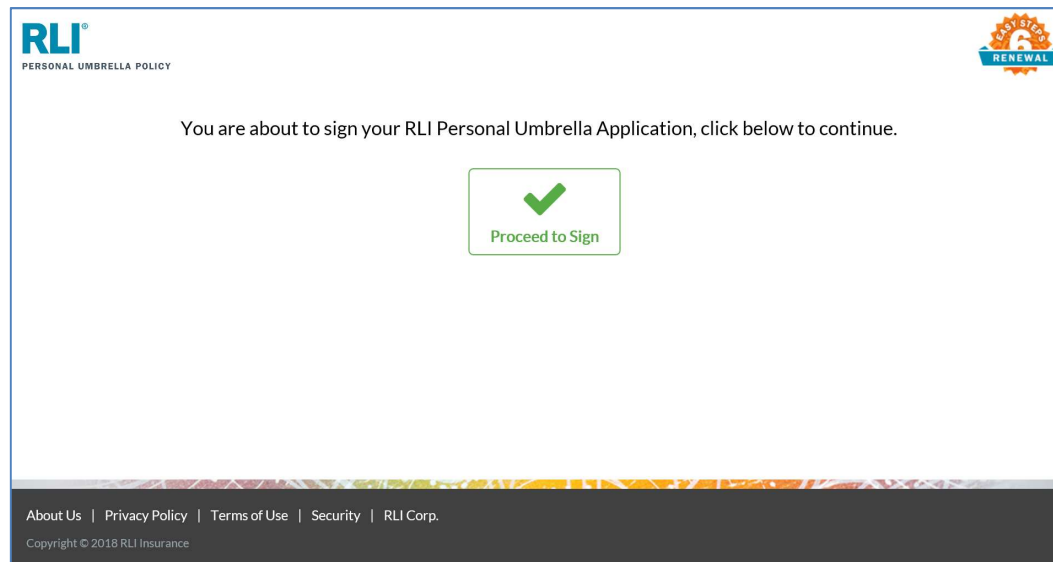


The screenshot displays the RLI agent portal interface. At the top left is the RLI logo. The user's name 'tflanaga' is shown in the top right, along with a 'PUP' status indicator. A navigation menu includes links for Home, Forms, Administration, New Quote, Latent Transaction, Quotes-Policies, Reports, Need Help?, and Log Off. The main content area contains the text: 'Here are the login credentials to give to the customer.' Below this is a section titled 'Login Information' with the following details: Login ID: 2752193, Password: 52f3rK8N, and URL: http://www.myrli.com. A 'Continue to Repository' button is located below the URL. The footer shows the copyright notice '©2005 - 2011 RLI' on the left and the date 'Friday, September 30, 2011' on the right.

## eSign Instructions

For insured's who chose the **“Send a secure email to the Insured to eSign and Pay Online”** option, clicking on the link in the email will take them to this landing page.

The insured will click **“Proceed to Sign”** to proceed to the first page of the electronic signature and online payment process.



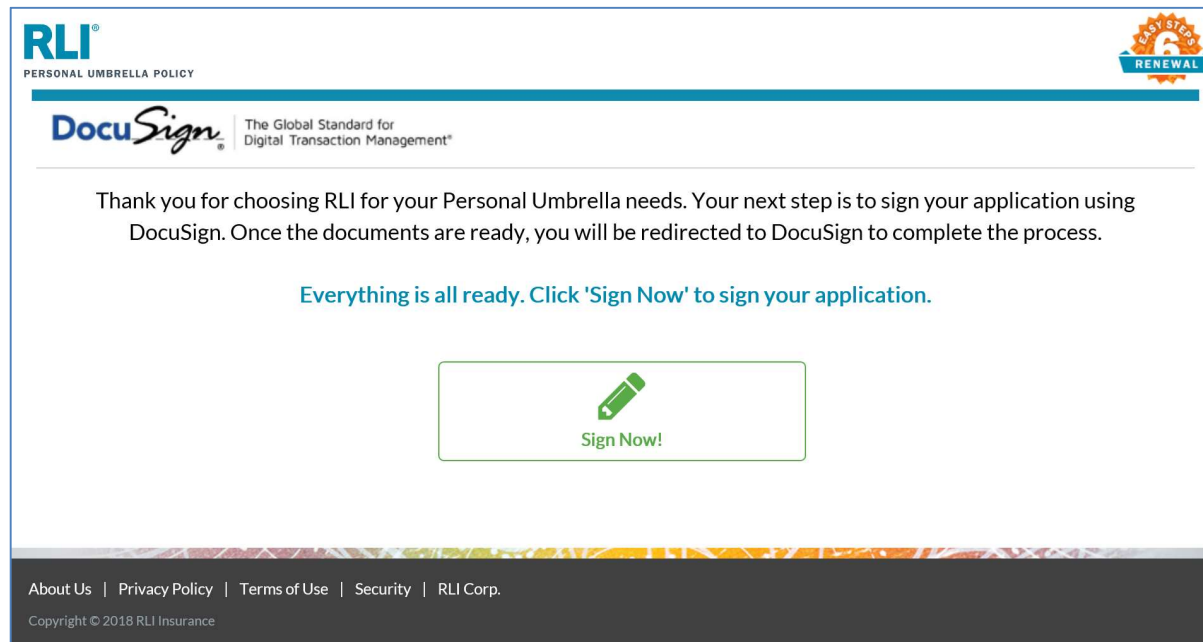
## eSign Instructions

This is the first page of the electronic signature and online payment process. From here, all insured's will follow the same steps.

For insured's clicking the link in the email, this screen follows their landing page.

For insured's logging in through the [www.myrli.com](http://www.myrli.com) website, they will proceed directly to this page.


Click on the "Sign Now!" button to load the application.




# eSign Instructions

The insured will need to read the Electronic Record and Signature Disclosure and then check the box to agree to use electronic records and signatures and click continue.

**Please Review and Sign Your Application**



**RLI - Personal Umbrella Insurance**  
RLI



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▶ Please read the [Electronic Record and Signature Disclosure](#).

I agree to use electronic records and signatures.

CONTINUE

OTHER ACTIONS ▾

DocuSign Envelope ID: 0ECF089A-BA80-4D6B-879E-B0C89186589E

RLI

ANY CHANGES MADE TO AN ANSWER TO THIS APPLICATION MUST BE INITIALED BY THE APPLICANT.

PERSONAL UMBRELLA LIABILITY INSURANCE APPLICATION

RLI Insurance Company

Name **JASMINE KINSLOW**

(The named insured may be a maximum of two individuals, provided both individuals reside in the same household. This policy cannot be issued in the name of an estate, trust or LLC.)

Primary Residence Address **9025 N LINDBERGH DR**

City **PEORIA** State **IL** Zip **61615**

Mailing Address (if different from Primary Residence Address)

Address

City State Zip Phone ( ) - E-mail: **jasmine.kinslow@rlcorp.com**

1854442

Applicant's Brokering Agent Number	
50712	
Requested Effective Date	Premium
03/02/2018	\$155
Coverage Limit Desired:	
<input type="checkbox"/> \$5 Million	<input type="checkbox"/> \$3 Million
<input type="checkbox"/> \$2 Million	<input checked="" type="checkbox"/> \$1 Million

See page 5 for definitions and question details.

QUESTIONS 1-9	Carefully read questions 1 through 9 and respond by circling the correct number. If any question is unanswered or answered in the "Not Eligible" column, the risk is not eligible.	Preferred	Standard	*Standard II	**PUP Special (\$1 Mill Max)	Not Eligible
1. How many motorized vehicles licensed for road use (i.e., motor homes, motorcycles, cars, etc.) are owned, leased, rented, or regularly operated by you or any member of your household? (Do not count antique, classic or collectible vehicles. See question 10.)	1					
2. How many residential properties are owned or rented by you or any member of your household? 1-4 family units are eligible and should be counted as one property. Do not include residential properties that are covered under a Commercial General Liability Policy or other non-personal Premises Liability Policy since they are						

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## eSign Instructions

The insured will then scroll down, reviewing the application answers. Once at the signature location the insured will click on the orange “Sign” box to create their electronic signature.

Select the sign field to create and add your signature. **FINISH** OTHER ACTIONS ▾

DocuSign Envelope ID: DDE66C82-8086-44A9-B257-06602B699E1A **DEMONSTRATION DOCUMENT ONLY PROVIDED BY DOCUSIGN ONLINE SIGNING SERVICE**

**START**

**PERSONAL UMBRELLA LIABILITY INSURANCE APPLICATION**  
RLI INSURANCE COMPANY

Please fully complete and print the Application, obtain the insured's signature and forward it to your Program Administrator for processing. Any changes made to an answer on this application must be initialed by the applicant.

Name 1. JASMINE KINSLOW 1977271  
2. NAMED INSURED MAY BE A MAXIMUM OF TWO INDIVIDUALS, PROVIDED BOTH INDIVIDUALS RESIDE IN THE SAME HOUSEHOLD. THIS POLICY CANNOT BE ISSUED IN THE NAME OF AN ESTATE, TRUST OR LLC.  
Phone (309)692-1000 Email jasmine.kinslow@rlicorp.com

Applicant's Brokering Agent Number	
50712	
Requested Effective Date	Premium
08/08/2018	\$565

Primary Residence \_\_\_\_\_

posures (businesses, vehicles, water, etc.) if they become applicable during the policy period. The broker/agent shall not have the right to make, alter, modify, or discharge any contract or policy issued on the basis of this Application. I understand that the application and prepayment of premium must be accepted by RLI Insurance Company.

**SIGN AND DATE**

I UNDERSTAND THIS APPLICATION IS SUBJECT TO UNDERWRITING REVIEW, IS NOT A BINDER AND NO INSURANCE WILL BE IN EFFECT UNTIL RLI INSURANCE COMPANY ISSUES A POLICY. THIS APPLICATION WILL NOT BE ACCEPTED WITHOUT APPLICANT'S ORIGINAL SIGNATURE.

If you are applying by Power of Attorney on behalf of the applicant, you must sign your own name followed by "POA".

**SIGN HERE** **Applicant's Original Signature:** **Required - Sign Here** **Date:** 1/5/2018

Applicant's Brokering Agent's Signature: \_\_\_\_\_  
Applicant's Brokering Agency's Name: \_\_\_\_\_  
Applicant's Brokering Agency's Address: \_\_\_\_\_

## eSign Instructions

The insured will type their full name and initials in the appropriate boxes and a signature will generate in the preview box. Then to continue, select “ADOPT AND SIGN”.

Select the sign field to create and add your signature.

**Adopt Your Signature**

If you are applying by Power of Attorney on behalf of the applicant, you must sign your own name followed by "POA". Confirm your name, initials, and signature.

\* Required

**Full Name\***  **Initials\***

**SELECT STYLE** **DRAW**

**PREVIEW** [Change Style](#)

DocuSigned by:  
*JASMINE KINSLOW*  
79CE5EB3EDC1405... DS  
JK

By selecting Adopt and Sign, I agree that the signature and initials will be the electronic representation of my signature and initials for all purposes when I (or my agent) use them on documents, including legally binding contracts - just the same as a pen-and-paper signature or initial.

**ADOPT AND SIGN** CANCEL

APPLICANT'S BROKERING AGENCY'S ADDRESS: \_\_\_\_\_  
APPLICANT'S BROKERING AGENT'S LICENSE ID #: \_\_\_\_\_

**ANY CHANGES MADE TO AN ANSWER ON THIS APPLICATION MUST BE INITIALED BY THE APPLICANT.  
THE SAME VERSION DATE MUST APPEAR ON ALL 4 PAGES OF THE APPLICATION.**

A PREMIUM CHECK MUST ACCOMPANY THE APPLICATION TO COMPLETE PROCESSING.

Page 4 of 5 pages PUP 276 (11/13)

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## eSign Instructions

Once the insured has reviewed and electronically signed the application, the insured must select “FINISH” to complete the eSign process and begin the Online Payment process.

Done! Select Finish to send the completed document.

**FINISH** OTHER ACTIONS ▾

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**IMPORTANT NOTICE REGARDING THE FAIR CREDIT REPORTING ACT:** I understand that as a part of the underwriting procedure, a consumer report may be obtained or an investigative consumer report may be prepared. Such reports may include information regarding my driving record, credit history, general reputation, personal characteristics and mode of living. I hereby consent to the preparation of such reports and the disclosure of such reports to RLI Insurance Company and the producer of record. I understand that these reports will be handled in the strictest confidence, and that information as to the nature and the scope of these reports will be provided to me upon request.

**FRAUD WARNING:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false, incomplete, or misleading information, or conceals information concerning any material fact thereto, commits a fraudulent insurance act, which is a crime punishable by incarceration, and shall also be subject to civil penalties.

**APPLICANT STATEMENT:** The information given on this application is true and complete to the best of my knowledge. I understand that any omission or misstatement of fact in the information given voids the policy. I agree that I will acquire and maintain Minimum Required Limits of Liability for all additional exposures (drivers, houses, vehicles, watercraft, etc.) if they become applicable during the policy period. The insured's Brokering Agent shall not have the right to make, alter, modify, or discharge any contract or policy issued on the basis of this Application. I understand that the application and prepayment of premium must be accepted by RLI Insurance Company.

**I UNDERSTAND THIS APPLICATION IS SUBJECT TO UNDERWRITING REVIEW, IS NOT A BINDER and NO INSURANCE WILL BE IN EFFECT UNTIL RLI INSURANCE COMPANY ISSUES A POLICY. THE APPLICATION WILL NOT BE ACCEPTED WITHOUT APPLICANT'S ORIGINAL SIGNATURE.**  
A Power of Attorney letter must accompany the application, where applicable.

DocuSigned by:  
**JASMINE HINSLOW**

DATE 3/2/2018 APPLICANT'S ORIGINAL SIGNATURE: \_\_\_\_\_  
(FL Requirement: This application is in compliance with Section 626.752, Florida Statutes. A copy has been furnished to the applicant and coverage is Not Bound.)

APPLICANT'S BROKERING AGENT'S SIGNATURE: \_\_\_\_\_  
APPLICANT'S BROKERING AGENCY'S NAME: \_\_\_\_\_  
APPLICANT'S BROKERING AGENCY'S ADDRESS: \_\_\_\_\_  
APPLICANT'S BROKERING AGENT'S LICENSE ID #: \_\_\_\_\_

**ANY CHANGES MADE TO AN ANSWER ON THIS APPLICATION MUST BE INITIALED BY THE APPLICANT. THE SAME VERSION DATE MUST APPEAR ON ALL 4 PAGES OF THE APPLICATION.**

A PREMIUM CHECK MUST ACCOMPANY THE APPLICATION TO COMPLETE PROCESSING.

Page 4 of 5 pages PUP 276 (11/13)

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## Online Payment Options

Here is where the Insured will determine how to pay for the policy. This can be set up as: 1) a **Credit/Debit** card payment, or 2) the funds can be withdrawn from a checking or savings account (**Electronic Check**). Select the payment method and fill in the required payment information. Then select “Submit” to complete the transaction.

The screenshot shows the RLI Personal Umbrella Policy Renewal page. The premium due is \$155.00. The 'Pay with Credit Card' option is selected. The form fields are as follows:

- Card Name: JASMINE KINSLOW
- Card Type: Visa
- Card Number: 4444444444444448
- Expiry Date: 01 / 2021
- CVC (?): 123
- Billing Address: 9025 N LINDBERGH DR
- City: PEORIA
- State/Zip: Illinois
- Postal Code: 61615

A green 'Submit' button is located at the bottom left of the form.

The screenshot shows the RLI Personal Umbrella Policy Renewal page. The premium due is \$155.00. The 'Pay with Electronic Check' option is selected. The form fields are as follows:

- Name on Account: JASMINE KINSLOW
- Account Type: Checking
- Routing Number: 125000574 (9 digits)
- Account Number: 458965236 (3-17 digits)
- Bank Name: KEY BANK NATIONAL ASSO
- Billing Address: 9025 N LINDBERGH DR
- Suite / Apartment: (empty)
- City: PEORIA
- State: Illinois
- Postal Code: 61615

Green 'Cancel' and 'Complete' buttons are located below the bank name field. A footer at the bottom contains links for 'About Us', 'Privacy Policy', 'Terms of Use', 'Security', and 'RLI Corp.'.

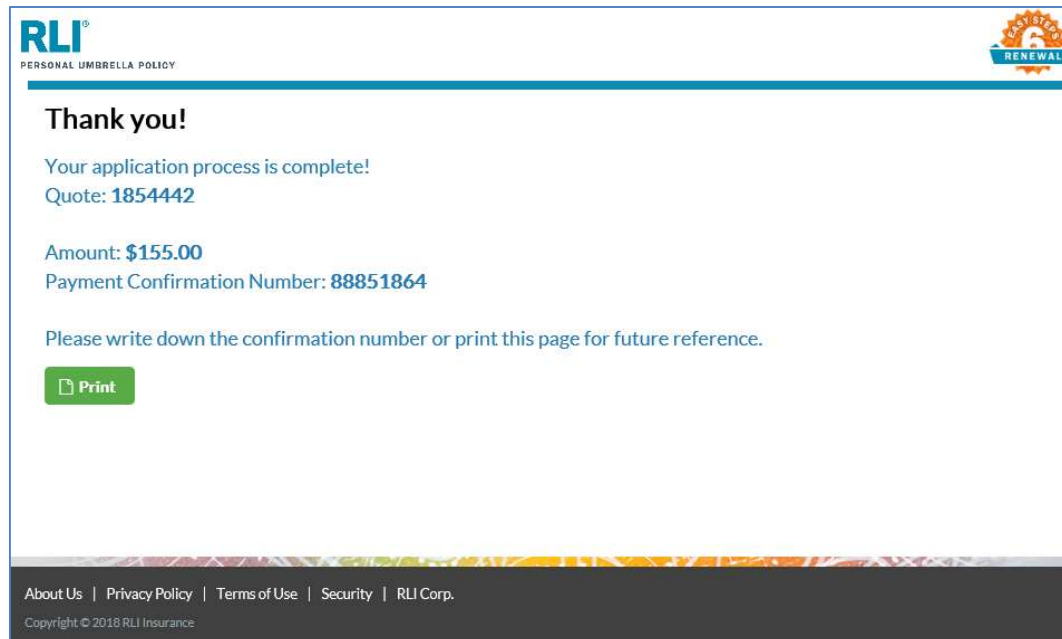
## Transaction Status – On Screen Notice

When the payment has been submitted, the **Insured** will receive notice that the application process is complete on screen and also via email (see next slide).

### Please note:

This payment may take *at least one business day* to appear in the Insured's credit card or bank account.

Payment status of the quote will change in PUP Access within 15 minutes.



The screenshot shows a confirmation page from RLI. At the top left is the RLI logo and 'PERSONAL UMBRELLA POLICY'. At the top right is a 'RENEWAL' badge. The main content includes a 'Thank you!' message, a confirmation that the application process is complete, and the quote number 1854442. It also lists the amount as \$155.00 and the payment confirmation number as 88851864. A note asks the user to write down the confirmation number or print the page. A green 'Print' button is visible. The footer contains links for 'About Us', 'Privacy Policy', 'Terms of Use', 'Security', and 'RLI Corp.', along with a copyright notice for 2018 RLI Insurance.

**RLI**<sup>®</sup>  
PERSONAL UMBRELLA POLICY

**Thank you!**

Your application process is complete!  
Quote: **1854442**

Amount: **\$155.00**  
Payment Confirmation Number: **88851864**

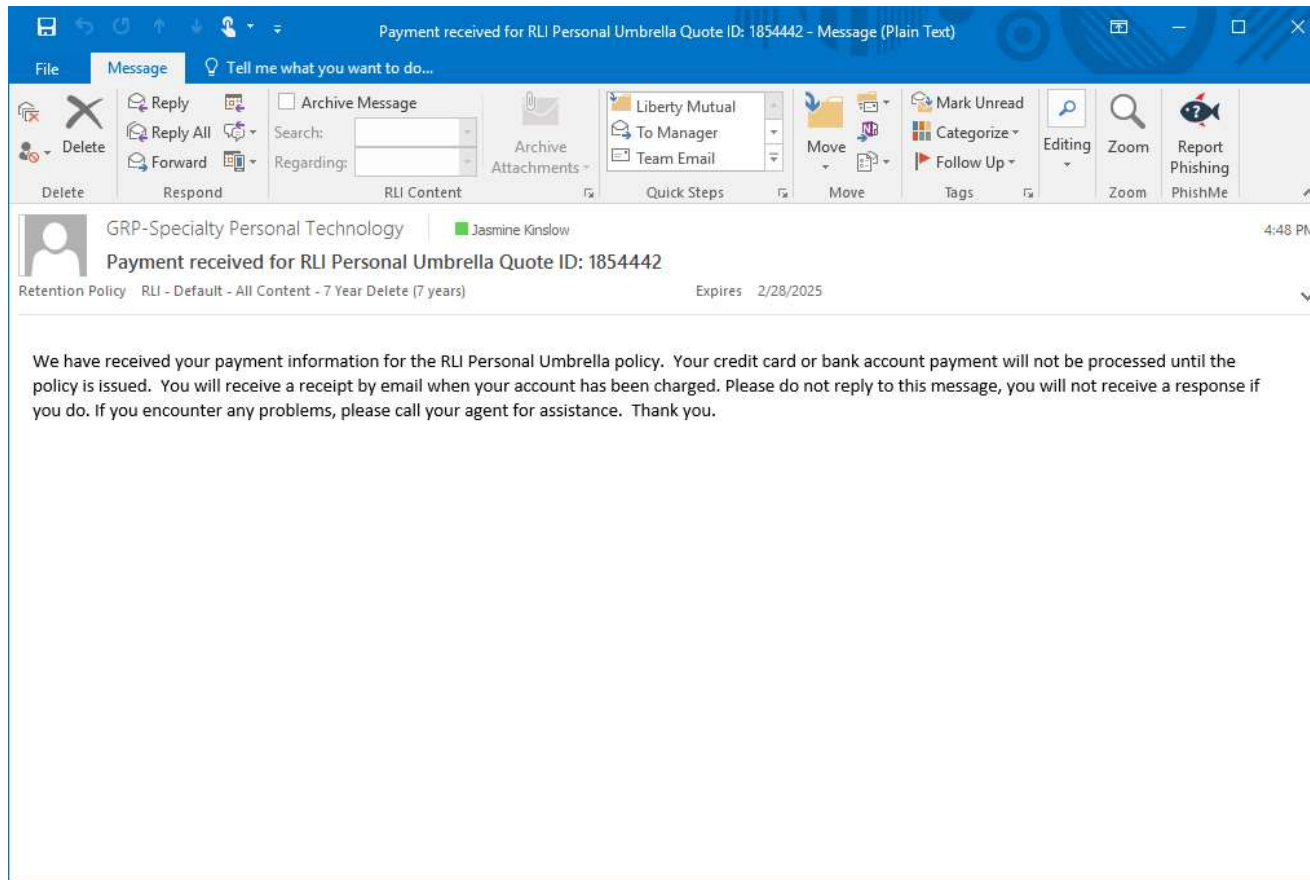
Please write down the confirmation number or print this page for future reference.

[Print](#)

[About Us](#) | [Privacy Policy](#) | [Terms of Use](#) | [Security](#) | [RLI Corp.](#)  
Copyright © 2018 RLI Insurance

## Transaction Status – Emailed to Insured

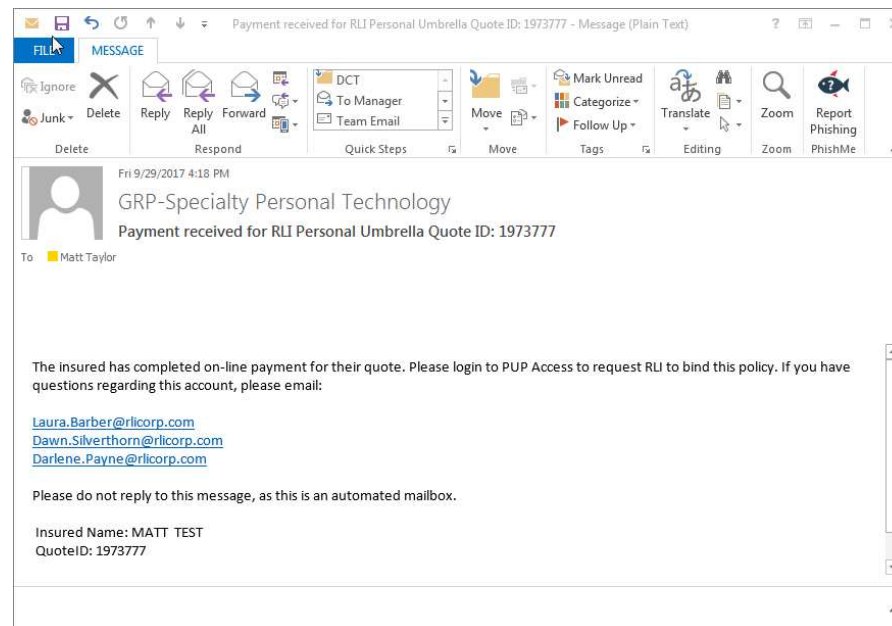
After the payment has been submitted, the **Insured** will receive an email with the receipt of authorization.



## Administrator Alert E-mail

Once the Insured has completed the eSign and payment process, this e-mail will be sent to the **Administrator** as an alert to retrieve the quote and bind it to RLI. **This e-mail will be sent to the email address on record as the Main Contact for RLI.**

**Note to Administrator: There is no indication sent to the sub-producer once the process has been completed. The administrator will receive this email approximately 15 minutes after the insured completes the eSign and payment process.**



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# DIFFERENT WORKS

RLICORP.COM

