



ARE YOU CYBER SECURE?

Tips to help you answer "Yes!"

Follow these tips to see how cyber aware you are and decide what you can do to improve your agency

DATA BREACH

82% of data breaches are caused by social engineering or human error according to the Verizon Data Breach investigation report.

[2022 Data Breach Investigations Report | Verizon](#)

ARE YOU READY?

How prepared is your agency?

Take our [Cyber-Readiness Self-Assessment](#) to see and be guided to helpful resources with every answer.

PASSWORDS

Change your password frequently and make them longer - more than 10 characters with upper and lower case and special characters. Consider personal passphrases with special characters to make them more difficult to hack.

SHARING ID'S

Do not share ID's! Establish unique ID/credentials for each employee, individual contractor, or outsourced resources such as business process outsourcing firms (BPO's). Manage all credentials in a secure place with documented procedures.

PHISHING

Implement regular phishing training and testing tools in your agency and use the results as an opportunity for education and behavior reinforcement.

Try this: [Security Awareness Training | KnowBe4](#)

REGULATIONS

Be diligent and aware of state regulations and reporting obligations, timing, triggers, and who/what regulator bodies you are required to report a breach. Check with your state Big I and legal team to better understand your state's requirements.

REAL COST

The average cost of a breach is \$151 per record. Cybersecurity and associated risks are very real but with diligence, intention, and communication you can minimize some of your exposures and sleep a little better at night.

Use [ACT's Agency Cyber Guide 3.0](#) for more information and resources.

